

HOUSING AND ENVIRONMENT COMMITTEE

COMMITTEE BUSINESS

20 May 2014

Please note that this statement contains a note of every report which has been instructed for submission to this Committee. All other actions which have been instructed by the Committee are not included, as they are deemed to be operational matters after the point of committee decision.

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
1.	Housing and Environment Committee 26 Aug 09 article 16 Housing and Environment Committee 29 Oct 13 Article 17	<u>Modernising Public Space CCTV</u> The Committee resolved:- to instruct officers to submit a further all encompassing report, detailing the merits and costs of the existing and proposed new CCTV system, in particular the impact CCTV has had on assisting convictions; and investigating other systems and new technologies that could be adopted, to a future meeting of the Committee. <u>The Committee resolved:-</u> (a) to note the progress made in terms of the in-house delivery model; and (c) to approve the further development of the in-house model by producing a detailed business case that outlines long term funding and staffing requirements.	We have assigned a project manager to take forward the in-house option. An initial meeting has been had with the Police and we await further information from them. A report is in the Bulletin	Director of Housing and Environment	20 May 14	26 Aug 14
2.	Housing and Environment Committee 06 Aug 09 article 19	<u>Duthie Park Restoration – Heritage Lottery Funding Bid</u> The Committee resolved:- to instruct the Director of Housing and Environment to provide further progress reports including details on	A report is in the Bulletin	Head of Environment Services	20 May 14	20 May 14

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		the outcome of the tendering process in the Housing and Environment information bulletin.				
3.	Housing and Environment Committee 13 Sept 11 article 2	<u>Major Repairs to Multi Storey Blocks</u> The Committee resolved:- (vi) to instruct that a risk register be presented to Committee at each meeting until the project is delivered.	Recommend for removal Update reports on the progress with the project are provided at each committee cycle and the original resolution has been completed.	Head of Regeneration and Housing Investment	When appropriate	
4.	Housing and Environment 30 Oct 12 Article 15	<u>Progression of Transfer of Regeneration and Housing Investment Service to an Arms Length Company</u> The Committee resolved:- To instruct officers to review all options for the delivery of the Regeneration and Housing Investment Service including Local Authority Trading Company and report back in six months time.	After consultation it is apparent that before reporting back to committee further analysis is required on the impact that current and future capital and revenue programmes will have on how the Service will operate as a business going forward. We are continuing to work closely with the staff and unions reviewing all options for the future delivery of the service. A report will be provided to this committee once all the options can be fully examined. Officers are reviewing guidance around Arms Length Companies and work is continuing to research the potential merits of moving forward with this project.	Head of Regeneration and Housing Investment		

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5.	Housing and Environment 15 Jan 13 Article 14	<u>Welfare Reform</u> The Committee resolved:- To include Welfare Reform on future Committee Business Statements.	We continue to manage the impact of welfare reform. Further updates will be provided as and when appropriate. A report is on the agenda	Head of Housing and Community Safety	20 May 14	20 May 14
6.	Housing and Environment 14 May 13 Article 13	<u>Development of an Asset Management Plan for the Council's Housing Stock</u> The Committee resolved:- to instruct the Director of Housing and Environment to report back to committee on the outcomes of the asset management plan for all housing stock at the earliest opportunity.	Work on the multi storey asset management model is drawing to an end and officers are currently being asked to provide scenarios which can be used to test the model. A demonstration of this model has been presented to the Housing and Environment Senior Management Team and dates are being arranged for presentations to elected members. A report is in the Bulletin	Head of Regeneration and Housing Investment	20 May 14	26 Aug 14
7.	Housing and Environment 14 May 13 Article 15 and Council 26 June 13 Article 19	<u>Tillydrone Update – A Way Forward</u> The Committee resolved:- To instruct officers to report back to a future meeting of the Committee with clear recommendations on land use to support regeneration based upon the desktop reports, title reports and financial viabilities for each site.	Officers have met with a number of local groups and are meeting with community councils in mid April. Communication with internal partners is continuing and a more detailed update will be provided towards the end of the calendar year.	Head of Regeneration & Housing Investment	28 Oct 14	28 Oct 14
8.	Housing and Environment 30 Aug 13	<u>Amenity Housing Assessments (within Performance Report)</u> (i) in relation to a question from	A report is in the Bulletin	Director of Housing and Environment	11 Mar 14	20 May 14

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	Article 6	Councillor Delaney regarding amenity housing assessments and the lack of understanding from tenants on how they apply for an assessment, to note that the Director of Housing and Environment would liaise with colleagues in Social Care and Wellbeing and report back to Committee with an update on the number of assessments that had been completed and that the Housing Manager would discuss particular cases with Councillor Delaney outwith the meeting;				
9. M	Housing and Environment 30 Aug 13 Article 14	<u>Houses in Multiple Occupation – New Powers in Relation to Overprovision</u> The Committee resolved:- (vi) to request officers to monitor the HMO provision in Old Aberdeen and report back in 12 months; and (vii) to request officers to determine the scale of un-registered houses available to let across the City and report back in twelve months.		Head of Housing and Community Safety	26 Aug 14	26 Aug 14
10.	Housing & Environment 14 Jan 14 Article 6	<u>Review of Parking Charges</u> To recommended to the Enterprise, Planning and Infrastructure Service that they manage all parking across the City and if agreed to request that a report be submitted to this Committee in 12 months providing an update on how the service was operating.		Head of Asset Management and Operations	Jan 15	Jan 15
11.	Housing & Environment 14 Jan 14 Article 12	<u>Rent Arrears</u> (x) to receive a further report on progress with this issue in 6 months;		Head of Housing and Community Safety	26 Aug 14	26 Aug 14

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		(xvi) to request officers to include information in future reports relating to tenants who claim partial housing benefit and how they were managing to pay the remaining rent.				
12.	Housing & Environment 14 Jan 14 Article 23	<u>Installation of Combined Heat and Power and Proposals for Major Repairs to Multi Storeys in the Cornhill Area</u> to request officers to submit a report to this Committee providing the outcome of discussions with Ministers and the outcome of sharing the risk with potential contractors.	The Service is preparing information and evidence gathered from QC advice on the matter to have more formal discussions with Ministers. Informal discussions have proven positive and indicated that it is an area of legal challenge that should be explored. The individual owner who had previously objected to the installation has now consented therefore the work will proceed as previously advised.	Head of Regeneration and Housing Investment		
13.	Housing and Environment 11 March 14 Article 5	<u>Community Engagement Plan (Hazlehead Grove Nursery)</u> to request officers to provide a report in twelve months time (1) outlining the lessons learnt with the project and (2) to identify whether there were other areas across the City to expand on the project		Head of Environment Services	March 15	March 15